

MINUTES OF A REGULAR MEETING OF THE SINCLAIR TOWN COUNCIL OF THE TOWN OF SINCLAIR, WYOMING, HELD AT 5:30 P.M. ON THURSDAY, JULY 1, 2026, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS' PRESENT: Mayor Cullen Meeks, Councilmember Michelle Serres, and Councilmember Nancy Sanders, with Councilmember David Robinson and Councilmember Brennan Dunlap being excused.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Becky Slater, Assistant Treasurer Gina Helmetag, Maintenance Supervisor Chris Haldorson, Museum Worker Rachael Barnhart, Police Chief Jeff Sanders, Community Events Director Monte Thayer and Town Attorney Mike Roberts. Interim Fire Chief Levi Bezold arrived late at 5:45 p.m.

PLEDGE OF ALLEGIANCE: Mayor Meeks led everyone in the pledge of allegiance.

APPROVAL OF MINUTES: Councilmember Sanders made a motion to approve June 18, 2026, Council Minutes. Seconded by Councilmember Serres, approved with Mayor Meeks voting.

APPROVAL OF THE AGENDA: Councilmember Serres made a motion to approve July 1, 2026, agenda. Seconded by Councilmember Sanders, approved with Mayor Meeks voting.

RESIDENTS: Vicki Gablesen with Carbon County Senior Center presented to the council a Contract Donation letter from Gayle Shaw and Kelly Morrell explaining the annual fundraising. Gablesen told the council that a contract donation would help to provide meals for homebound seniors, medical equipment, and transportation for seniors to appointments, shopping needs along with many other things for the Senior Center. Gablesen told the council there would not be a fundraising dinner this year, they have opted to try 30 days of September raffles, tickets are \$100.00 each and there would be thirty opportunities to win a prize, once tickets are available. Gablesen told the council she would be sure to let the council know when tickets go on sale. Mayor Meeks asked for a motion to make a contract donation in the amount of \$1,000.00 to the Carbon County Senior Center. Councilmember Serres made a motion for a contract donation to the Carbon County Senior Center in the amount of \$1,000.00. Seconded by Councilmember Sanders, approved with Mayor Meeks voting.

MUNICIPAL JUDGE: Mayor Meeks asked for a motion to approve the Judge's Report for June 2026 in the amount of \$820.00. Councilmember Sanders made a motion to approve the Judge's report for June 2026 in the amount of \$820.00. Seconded by Councilmember Serres, approved with Mayor Meeks voting.

PROJECT UPDATES: Kassey Westring with North Fork Engineering told the council that the two areas of settlement are getting worse near Cleveland and 10th and 9th and Cleveland. Westring stated to the council that the area has gone from 4 7/8 inches March 21, 2026, to last week of 5 1/4 inches in the alley area and from 1 1/2 inches to 2 1/4 inches near Cleveland and 10th. Westring told the council that Jon Nelson and Westring have been speaking with American West Construction and they will work on taking care of the issues for warranty repairs. Councilmember Sanders made a motion for North Fork Engineering and American West Construction to do the warranty repairs. Seconded by Councilmember Serres, approved with Mayor Meeks voting.

RECREATION/EVENTS DEPARTMENT: Community Events Director Monte Thayer told the council Japanese Taiko Drum and Dance presentation went well.

Thayer told the council he would like approval for payments for the 2026 Sinclair Summer Arts & Music Festival, Town of Sinclair Days. Thayer asked the council for a motion to approve Jalan Crossland in the amount of \$2,000.00. Councilmember Serres made a motion to approve \$2,000.00. Seconded by Councilmember Sanders and approved with Mayor Meeks voting.

Thayer asked for a motion to approve Tris Munsick & the Innocents in the amount of \$5,000.00. Councilmember Sanders made a motion to approve Tris Munsick & the Innocents in the amount of \$5,000.00. Seconded by Councilmember Serres and approved with Mayor Meeks voting.

Thayer asked for a motion to approve the Silver Strands Band in the amount of \$1,000.00. Councilmember Serres made a motion to approve the Silver Strands Band in the amount of \$1,000.00. Seconded by Councilmember Sanders and approved with Mayor Meeks voting.

Thayer asked for a motion to approve the Sandy Iron Cloud Dancers in the amount of \$1,500.00. Councilmember Sanders made a motion to approve \$1,500.00. Seconded by Councilmember Serres and approved with Mayor Meeks voting.

Thayer asked for a motion to approve J & J Holdings for the goat petting in the amount of \$500.00. Councilmember Serres made a motion to approve J & J Holding in the amount of \$500.00. Seconded by Councilmember Sanders and approved with Mayor voting.

Thayer asked for a motion to approve Becca Iacovetto for inflatables in the amount of \$500.00. Councilmember Sanders made a motion to approve Becca Iacovetto for inflatables in the amount of \$500.00. Seconded by Councilmember Serres and approved with Mayor Meeks voting.

Thayer asked the council for a motion to approve TOGA Radio LLC for the Summer Blitz advertising package in the amount of \$600.00. Councilmember Sanders made a motion to approve TOGA Radio LLC for the Summer Blitz advertising package in the amount of \$600.00. Seconded by Councilmember Serres and approved with Mayor Meeks voting.

Thayer told the council that the 2026 Governor's Funding Summit was fruitful with one new found grant already being applied for to possibly help with funding for the McCulloch Park upgrade. Thayer shared with the council that the Washington Park upgrade grant will soon be applied for through the CCSD#1 Recreation Board.

Thayer told the council that a 2025-2026 Discover Carbon County Advertising Grant was approved as of June 18, 2026, in the amount of \$3,500.00. Thayer shared with the council that he would now apply for a Sponsorship Grant through DCC in that amount of \$4,000.00 to help with expenses for the 2026 Sinclair Arts & Music Festival, Town of Sinclair Days.

FIRE DEPARTMENT: Interim Fire Chief Levi Bezold apologized to the council for being late to the council meeting. Bezold told the council that the firefighters have been selling raffle tickets for a rifle with all the proceeds going to Sargent Zach Burns and family, and that they have made about \$3,000.00.

MUSEUM: Museum Worker Rachael Barnhart told the council she would like approval to close Meridian Trust savings account in the amount of \$3,829.39. Councilmember Sanders made a motion to approve closing the Meridian Trust savings account in the amount of \$3,829.39. Seconded by Councilmember Serres and approved with Mayor Meeks voting.

Barnhart told the council that Clerk/Treasurer Becky Slater was able to close out the museum's CD with Meridian Trust in the amount of \$15,129.71 with a penalty of \$242.56 so a total of \$14,887.15 which was deposited into RNB July 1, 2026.

Barnhart told the council that she will be participating in the County-wide Museum Scavenger Hunt which is put on by Discover Carbon County.

STREETS & PARKS DEPARTMENT: Maintenance Supervisor Chris Haldorson told the council that the pavilion is up at McCulloch Park. Haldorson shared with the council that the new Welcome sign is up on the mound. Mayor Meeks mentioned that the pine tree seems to be in the way of viewing the welcome sign. Haldorson told the council the dry winter has caused our pine trees to look like they are in bad shape. Mayor Meeks told Haldorson to start watering the pine trees every day.

Haldorson asked the council for approval to pay Zumbrennen Electric in the amount of \$9,000.00 for the Pavilion and Restrooms electric at McCulloch Park to be taken out of Parks Department Capital Outlay. Councilmember Sanders made a motion to approve Zumbrennen Electric in the amount \$9,000.00 to be taken from Parks Department Capital Outlay. Seconded by Councilmember Serres and approved with Mayor Meeks voting.

Haldorson asked the council for approval to pay R.P. Lumber in the amount of \$6,417.50 for new tin in restrooms at McCulloch Park to come out of Parks Department Capital Outlay. Councilmember Sanders made a motion to approve R.P. Lumber in the amount of \$6,417.50 from Parks Capital Outlay. Seconded by Councilmember Serres and approved with Mayor Meeks voting.

Haldorson told the council that his crew would be starting clean-up at old elementary school and trenching for waterline to restrooms at McCulloch Park. Haldorson told the council that Joe with Imperial Pump brought the transducer for the lift station, and it is too short so a longer one has been ordered.

Haldorson told the council that Patrick with Core and Main should be here July 7 or 8, 2026, to do water systems update. Haldorson told the council that Aquaflo has been very busy this past month.

TOWN BUILDINGS: Haldorson told the council the sound boards are up in Community Hall. Haldorson told the council that the new windows for Rec Hall are scheduled for July 13 and 14, 2026. Haldorson told the council there is water in the basement of old school from the heavy rains, but he is unable to figure out where the rain came in from and will check the building when it rains again.

POLICE DEPARTMENT: Police Chief Jeff Sanders told the council that Lanette Rosacker's first day was today, July 1, 2026. Chief Sanders stated that in the future we might have to change the MOU with the City of Rawlins Animal Shelter.

Chief Sanders told the council that HF Sinclair Refinery had asked if during their party on July 28, 2026, if 4th Street and 5th Street going towards Union Avenue by Washington Park could be closed. Chief Sanders stated that he did not see a problem with that during the time of the refinery party. Chief Sanders told the council that Sargent Zach Burns has been moved to Denver, Colorado for rehabilitation.

FINANCIAL DEPARTMENT: Clerk/Treasurer Becky Slater told council she is working on the closing of the fiscal year and preparing for our next audit in September 2026.

NEW BUSINESS: Clerk/Treasurer Slater let the council know that Councilmember Brennan Dunlap wanted to remind everyone that Sinclair is hosting the CCOG meeting on July 15, 2026.

BILLS: Councilmember Sanders made a motion to pay the bills. Seconded by Councilmember Serres and approved with Mayor Meeks voting.

Councilmember Serres made a motion to adjourn the meeting at 6:20 p.m. Seconded by Councilmember Sanders and approved with Mayor Meeks voting. Mayor Meeks adjourned the meeting at 6:20 p.m.

The next regularly scheduled council meeting will be on July 16, 2026, at 5:30 p.m. in the Council Chambers of the Town Hall building.

The Council Meetings are recorded sessions available for public view at the Townhall office.

Cullen Meeks, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER